

**MINUTES**  
**Petroleum Storage Tank Insurance Fund**  
**Board of Trustees Meeting**  
**January 30, 2024**

**MoDNR, Lewis & Clark State Office Building, LaCharrette Conference Room**  
**Start Time: 9:38 a.m.**

Chairman Greer called the meeting to order a few minutes behind schedule as a quorum was not present until that time and thanked those in attendance for being present. Roll was called and Chairman Greer then asked all members of the audience to identify themselves for the record, which they did.

**Trustees Present:**

James Greer, Chairman  
Jim Ford, Vice Chairman  
Tom Kolb  
Nikki Loethen  
Kristi Naught  
Ken Teague  
Jacob Westen

**Trustees Absent:**

Ski Mariea  
Don McNutt  
Danny Opie

**Staff Present:**

Dan Henry, Williams & Company Consulting  
Diane James, Executive Assistant  
Kelley Ogletree, Executive Director  
John Taylor, General Counsel  
Pat Vuchetich, Williams & Company Consulting

**Others Present:**

Justin Buckler, Environmental Remediation Program, MoDNR  
Larry Lehman, Division of Environmental Quality, MoDNR

**Approval of Minutes – November 15, 2023 – Open Session**

Tom Kolb moved to approve the minutes as presented. Jacob Westen seconded. There were no amendments or discussion. Motion carried unanimously.

## **Monthly Reports**

Chairman Greer asked if there were any questions or comments on any of the financial statements, monthly activity reports, or the large-loss claim summary provided; there were none. He then asked Ms. Ogletree to review the charts and graphs provided that show end-of-calendar-year numbers. Ms. Ogletree reviewed the data provided and trustees discussed. Particular attention was spent on charts illustrating the correlation between the cost of cleanups to the time it takes to complete them, which clearly demonstrates that the longer claims go on, the more expensive they are, even when the cleanups themselves are not particularly challenging. Also, data regarding claims that are 25-years old or older is a growing portion of open PSTIF claims. Ms. Ogletree reported that staff is undergoing an effort to determine how many of those claims can be closed, and for those that require additional cleanup activities, how PSTIF can encourage action.

There were no other questions or comments on the charts provided.

## **Approve CSCAP for FY25**

Chairman Greer commented on the chart included showing the history of costs for Central State Services to cover the Board's share of overhead costs for several state departments that shows a six percent increase we have no control over. He asked if there were any questions or comments; there were none.

Jim Ford moved to approve the expenditure for the Office of Administration's Central State Services in the amount of \$112,873 for FY25. Tom Kolb seconded. There were no other questions or comments. Motion carried unanimously.

## **Legislative Report**

Chairman Greer noted that Trustee Teague's gubernatorial appointment to the Board made it through the Senate and welcomed him as an official Trustee of the Board. He then asked Ms. Ogletree to update them on legislation for the year. Ms. Ogletree commented there was not much going on currently that directly impacts the Fund and let them know budget hearings were to begin the following week. She said there were no New Decision Items this year for the Fund and doesn't think there will be any issues with PSTIF's appropriation process. There were no other questions or comments on any legislative information.

## **Other Information and Administrative Issues**

*FY23 EPA Fund Soundness Review* – Chairman Greer commented that in years past, the EPA has determined the Missouri Fund to be sound and asked Ms. Ogletree if it was correct that the EPA had not expressed any concerns needing to be addressed on this review. Ms. Ogletree noted there were no red flags and it was a smooth process this year.

*UC Phone Lines and Email/Website Changes* – Chairman Greer asked Ms. Ogletree to update them on the phone and email upgrade that was approved at the Board's

November meeting. Ms. Ogletree commented we are currently waiting to hear back from OA/ITSD on this process and noted a one-time expense associated with this upgrade is the switch that will have to be installed to replace the outdated one currently being used at a cost of approximately \$6000. This switch will allow the connectivity needed for State servers and support.

*Billings* – Chairman Greer asked if there were any questions or comments on any of the billings; there were none.

Chairman Greer thanked everyone for attending and for responding so quickly about their availability for the June meeting date change which is now officially changed to Tuesday, June 18, this year. He announced the Board’s next meeting is scheduled for Wednesday, April 17, 2024 at this same location.

Chairman Greer then asked for a motion to go into closed session to:

- Approve the minutes from our previous closed session; and
- Discuss ongoing and threatened litigation.

Jim Ford moved to go into closed session to discuss the matters identified by the Chairman, as authorized by Subsection (1) of Section 610.021, RSMo. Tom Kolb seconded. A roll call vote was taken. Motion carried by a vote of 7-0 in favor.

The open meeting was adjourned at 10:19 a.m.

Respectfully submitted:

Approved by:

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Kelley J. Ogletree

\_\_\_\_\_  
James Greer, Chairman

\_\_\_\_\_  
4/17/2024

Date